

IMPORTANT NOTICE

Marshall University Housing and Residence Life consists of the following Residence Halls: Buskirk, Gibson, Haymaker, Wellman, Willis, Twin Towers East, Twin Towers West, Freshman North, Freshman South and Fairfield Landing (graduate housing only). Off-campus apartment complexes and residential options not specifically listed above are not part of Marshall University and do not meet the University's Freshman and Sophomore residency requirement.

For students who live less than 50 miles from campus, you may apply for permission to commute. If approved, you are required to live at your permanent address from which you applied to the University with your parent or legal guardian. It is a violation of University policy and the Student Code of Conduct to live off-campus and say you are commuting or living at home. Signing a lease for off-campus housing will not excuse the Student from the University housing requirement nor exempt them from the requirement to live at their permanent address if granted commuter status.



HOUSING AND
RESIDENCE LIFE

COMMUTE RELEASE REQUEST

NAME (PRINT): _____ DATE: _____

MUID - _____ CELL PHONE: _____

BUILDING AND ROOM NUMBER: _____

NAME OF [] PARENT OR [] LEGAL GUARDIAN: _____

HOME ADDRESS: _____
STREET/ BOX NUMBER CITY STATE ZIP

HOME TELEPHONE NUMBER: _____

I WISH TO BE RELEASED FOR [] FALL SEMESTER 20____ [] SPRING SEMESTER 20____

THE FOLLOWING DOCUMENTATION MUST ACCOMPANY THIS FORM:

1. COPY OF **STUDENT'S** BIRTH CERTIFICATE

OR

2. COPY OF **STUDENT'S** DRIVER'S LICENSE WITH CORRECT HOME ADDRESS (WITHIN 50 MILE (ROAD) RADIUS OF CAMPUS).

AND

1. COPY OF **PARENT/LEGAL GUARDIAN'S** DRIVER'S LICENSE WITH CORRECT HOME ADDRESS.

OR

2. COPY OF **PARENT/LEGAL GUARDIAN'S** UTILITY BILL (GAS, WATER, ELECTRIC) SHOWING HOME ADDRESS AS SERVICE ADDRESS.

THE INFORMATION SUPPLIED ON THIS REQUEST IS, TO THE BEST OF MY KNOWLEDGE, ACCURATE. IF FALSE INFORMATION IS SUBMITTED, I UNDERSTAND THAT MY RELEASE WILL AUTOMATICALLY BE DENIED AND I MAY BE REFERRED FOR DISCIPLINARY ACTION.

SIGNED: _____ DATE: _____